

| 2018 ELECTION TIMELINE | | | | | |
|------------------------|--|-------------------|--|---|-------------------------------|
| # | Item | Section | Delegation | Due Date | 2017-2018 Deadline** |
| 1 | Annual Decision (Election Services Contract) | 4.1 | GC/BOD | At or before the August Regular Board Meeting | 8/21/2017 |
| 2 | Establish Annual Meeting Date and Location | 3.1 | BOD | At or before the August Regular Board Meeting | 8/21/2017 |
| 3 | Present Draft Election Timeline | 3.2 | GC | At least 6 months prior to Annual Meeting | 11/15/2017 |
| 4 | Communications Draft Plan overview presented to the Board of Directors | 7.3 | Communications Department | At or before the January Regular Board Meeting | 11/15/2017 |
| 5 | Approve Election Timeline | 3.2 | BOD | At least 6 months prior to Annual Meeting | 12/18/2017 |
| 6 | Final Communications Plan to be approved by the Board of Directors | 7.3 | Communications Department | At or before the January Regular Board Meeting | 12/18/2017 |
| 7 | Conduct Internal Coordination Meeting and Establish PEC Election Team | 3.3 | GC/GPM/BRS/Communications/IT/Legal/Member Services/SBS | Upon approval of the Election Timeline (meeting set after approval of election timeline) | 1/1/2018 |
| 8 | Retain Background Verifier | 6.2.1.7 | GC | None specified | 1/15/2018 |
| 9 | Post and make available Nomination Application and Ballot Materials | 6.2.1.1.1 | BRS/GPM/Communications/Member Services | At least 5 months prior to Annual Meeting | 1/15/2018 |
| 10 | Direct the General Counsel to prepare proposed Non-Director Election items | 6.1 | BOD | No later than the Regular Board Meeting 5 months prior to an election | 1/15/2018 |
| 11 | Send Quality Control steps to the General Counsel | 7.13 | SBS/GC | Before the February Regular Board Meeting | 1/30/2018 |
| 12 | Director will submit to the Board Recording Secretary the name(s) of a person or persons residing in the Director's District eligible and willing to serve on the Qualifications and Elections Committee | 6.2.1.6 | BOD/BRS/GPM | At least a week before the Regular Board meeting 4 months prior to an election | 2/12/2018 |
| 13 | Board will appoint the Qualifications and Elections Committee | 6.2.1.6 | BOD/QC | At the Regular Board meeting 4 months before an election | 2/19/2018 |
| 14 | Candidate Application to be delivered to the Board Recording Secretary at PEC Headquarters in Johnson City | 6.2.1.4 | Candidate Applicants/BRS/GPM | At or before 5 p.m. on the last business day falling 82 days or more before the date of the Annual Meeting | 3/30/2018 |
| 15 | Member Record Date for Petition Signatures | 5.1 | BRS/Member Services | At or before 5 p.m. on the Record Date for a Member to be eligible to sign a nomination petition is the date of the verification of the signatures by PEC | 3/30/2018 |
| 16 | Qualifications and Elections Committee Meeting Date | 6.2.1.6 | QEC/OGC/BRS/GPM | The QEC reviews all candidate material and then makes recommendation to the board of the candidates' slate | 4/4/18 (and 4/5/18 if needed) |
| 17 | Candidate Orientation and Candidate photographs | 7.1, 7.6 | Candidate Applicants/PEC Team | The week preceding the April Regular Meeting of the Board | 4/10/2018 |
| 18 | Election withdrawal deadline for removal from Ballot | 7.2 | Candidate Applicants | Before Board approval of Ballot | 4/16/2018 |
| 19 | Presentation and approval of Candidate slate, Ballot, and any Non-Director Election items | 6.2.1.9, 6.2.1.10 | Qualifications and Elections Committee /GC | At least 2 months prior to an election | 4/16/2018 |
| 20 | Candidate Video Recording Make-up Opportunity | 7.5 | Candidate Applicants/PEC Team | Within 7 business days prior to the public candidate forum | 4/10/18 - 4/18/18 |

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| 21 | Candidate Forum (Candidates video recording) | 7.5 | Candidate Applicants/PEC Team | On the Thursday after the Ballot is approved by the Board | 4/19/2018 |
| 22 | Written Notice of Annual Member Meeting | TX Utilities Code 161.068 | GC/BRS/GPM | Between 30 and 10 days before the date of the Annual Meeting | 5/24/2018 |
| 23 | Mailing of Ballots* | 7.4.1 | SBS | Delivered between 25 and 30 days before the Annual Meeting | 5/24/2018 |
| 24 | Online voting site goes live | 7.4.2 | SBS | 30 days before the Annual Meeting | 5/24/2018 |
| 25 | Electronic voting devices available to membership at PEC offices | | Elections Committee/GC | Devices are set up in each district office up for election, by 5:00pm, on the business day prior to online voting going live | 5/24/2018 |
| 26 | Initial voting email notifications | 7.4.3 | SBS | Between 25 and 30 days before the Annual Meeting | 5/24/2018 |
| 27 | PEC Corporate Fact Sheet emailed to all PEC Members | 7.3 | Communications Department | As approved in the Communications plan | 5/24/2018 |
| 28 | Meet-the-Candidate Events | 7.7 | GC/GPM/BRS | Within the first 10 days following the initial mailing of ballot materials, PEC may conduct Meet-the-Candidate events in each director district up for election | 5/29/18 5/30/18 5/31/18 |
| 29 | Supplemental mailing of ballots to Members since previous mailing | 7.4.1 | SBS/IT | As specified in this timeline | 5/31/2018 |
| 30 | Update on voter turnout (totals by each director election district) | 7.12 | GC | Once weekly after ballots are initially mailed | 5/31/2018 |
| 31 | Reminder voting emails | 7.4.3 | SBS | Dates to be determined each year when timeline presented to the Board of Directors | 5/31/2018 |
| 32 | Update on voter turnout (totals by each director election district) | 7.12 | GC | Once weekly after Ballots are initially mailed | 6/7/2018 |
| 33 | Supplemental mailing of ballots to Members since previous mailing | 7.4.1 | SBS/IT | As specified in this timeline | 6/7/2018 |
| 34 | Reminder voting emails | 7.4.3 | SBS | Dates to be determined each year when timeline presented to the Board of Directors | 6/7/2018 |
| 35 | PEC Corporate Fact Sheet emailed to all PEC Members | 7.3 | Communications Department | As approved in the Communications plan | 6/7/2018 |
| 36 | Update on voter turnout (totals by each director election district) | 7.12 | GC | Once weekly after ballots are initially mailed | 6/14/2018 |
| 37 | Deadline for mailing or casting online ballots | 8.4 & Bylaws | SBS | Eight days before Annual Meeting | 6/15/2018 |
| 38 | Record Date for Casting Ballot at Annual Meeting, transmittal by PEC of Members eligible to vote to SBS | 5.2 | IT | Close of business four business days before Annual Meeting | 6/19/2018 |
| 39 | Pre-Annual Meeting Quality Control | 7.14 | SBS | At the close of the final business day before the Annual Meeting | 6/22/2018 |
| 40 | Post-Tabulation, Pre-Announcement Quality Control | 8.8 | SBS | On the date of Annual Meeting after the results are tabulated | 6/23/2018 |

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| 41 | Announcement and Certification of Election Results | 8.9 | SBS | On the date of Annual Meeting after the results are tabulated | 6/23/2018 |
| 42 | Post-Election Director Acknowledgments | 8.10 | BOD | On the date of Annual Meeting after the meeting has concluded | 6/23/2018 |
| 43 | Final Election Results - District-by-District Results | 9.1 | SBS | Within five business days of the Annual Meeting | 7/2/2018 |
| 44 | Post-Election Analysis | 9.2 | GC | Within two months after the Annual Meeting | 8/20/2018 |
| <i>*Ballots are mailed for intended delivery to Members on the first day of voting period. It is anticipated that U.S. addresses will be mailed 3 days in advance and international addresses 10-15 days in advance of the first day of voting.</i> | | | | | |
| <i>**Dates listed here are subject to change due to aligning dates of the Board of Directors Meetings</i> | | | | | |

| LEGEND: | | | |
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| Board of Directors | BOD | Outside Special Counsel (Elections Counsel) | OCG |
| Board Recording Secretary | BRS | Qualifications & Election Committee | QEC |
| Governance & Policy Manager | GPM | Survey & Ballot Systems (Election Services Provider) | SBS |
| General Counsel | GC | Information Technology Department | IT |