

2020 ELECTION TIMELINE

DIRECTOR ELECTION BALLOTS, DISTRICTS 2, 3 & 4

NOTE: All due dates apply to all election ballots.

| # | Item | EPP Section | Responsible Party | Due Date | 2019-2020 Deadline** |
|----|---|-------------|---|---|-------------------------|
| 1 | Annual Decision - Election Services Provider Contract | 4.1 | GC/BOD | At or before the August Regular Board Meeting | 8/16/2019 |
| 2 | Establish Annual Meeting Date and Location | 3.1 | BOD/Public Affairs | At or before the August Regular Board Meeting | 8/16/2019 |
| 3 | Present Draft Election Timeline | 3.2 | GC/GT | At least 6 months prior to Annual Meeting | 11/22/2019 |
| 4 | Communications Draft Plan overview presented to the Board of Directors | 7.3 | Public Affairs | At or before Regular Board Meeting 5 months before an election | 11/22/2019 |
| 5 | Approve Election Timeline | 3.2 | BOD | At least 6 months prior to Annual Meeting | 12/13/2019 |
| 6 | Final Communications Plan to be approved by the Board of Directors | 7.3 | Public Affairs | At or before Regular Board Meeting 5 months before an election | 12/13/2019 |
| 7 | Conduct Internal Coordination Meeting and Establish PEC Election Team | 3.3 | GC/GT/BRS/PA/Mapping/IT Legal Services/Member Relations/SBS | Upon approval of the Election Timeline (meeting set after approval of election timeline) | 12/31/2019 |
| 8 | Retain Background Verifier | 6.2.1.7 | GC/GT | As specified in this timeline | 1/2/2020 |
| 9 | Post and make available Nomination Application and Ballot Materials | 6.2.1.1.1 | BRS/GT/PA/Member Relations | At least 5 months prior to Annual Meeting | 1/15/2020 |
| 10 | Direct the General Counsel to prepare proposed Non-Director Election items | 6.1 | BOD | No later than the Regular Board Meeting 5 months prior to an election | 1/15/2020 |
| 11 | Send Quality Control steps to the General Counsel | 7.13 | SBS/GC | Before the February Regular Board Meeting | 1/30/2020 |
| 12 | Directors requested to submit the name(s) of a person or persons (including an alternate) residing in the Director's District eligible and willing to serve on the Qualifications and Elections Committee | 6.2.1.6 | BOD/BRS/GT | As specified in this timeline | 1/30/2020 |
| 13 | Director submits the name(s) of a person or persons (including an alternate) residing in the Director's District eligible and willing to serve on the Qualifications and Elections Committee | 6.2.1.6 | BOD/BRS/GT | At least a week before the Regular Board meeting 4 months prior to an election | 2/6/2020 |
| 14 | Board appoints the Qualifications and Elections Committee | 6.2.1.6 | BOD/QC | At the Regular Board meeting 4 months before an election | 2/21/2020 |
| 15 | Nomination Application and Ballot Materials Deadline - Candidate Application to be delivered to the Governance Team at PEC Headquarters in Johnson City | 6.2.1.4 | Candidate Applicants/ BRS/GT | At or before 5 p.m. on the last business day falling 82 days or more before the date of the Member Meeting | 3/23/2020 |
| 16 | Member Record Date for Petition Signatures | 5.1 | Governance Team/Member Relations | At or before 5 p.m. on the Record Date for a Member to be eligible to sign a nomination petition is the date of the verification of the signatures by PEC | 3/23/2020 |
| 17 | Qualifications and Elections Committee Meeting Date | 6.2.1.6 | QEC/GC/EC/GT | The QEC reviews all candidate material and then makes recommendation to the board of the candidates' slate | 3/30/2020 and 3/31/2020 |
| 18 | Candidate Orientation and Candidate photographs | 7.1, 7.6 | Candidate Applicants/PEC Team | The week preceding the April Regular Meeting of the Board | 4/8/2020 |
| 19 | Candidate Video Recording Make-up Opportunity | 7.5 | Candidate Applicants/PEC Team | Within 7 business days prior to the public candidate forum | 4/14/2020 - 4/22/2020 |
| 20 | Election withdrawal deadline for removal from Ballot | 7.2 | Candidate Applicants | Before Board approval of Ballot | 4/17/2020 |

2020 ELECTION TIMELINE

DIRECTOR ELECTION BALLOTS, DISTRICTS 2, 3 & 4

NOTE: All due dates apply to all election ballots.

| # | Item | EPP Section | Responsible Party | Due Date | 2019-2020 Deadline** |
|----|--|---------------------------------|---|--|----------------------|
| 21 | Presentation and approval of Candidate slate, Ballot, and any Non-Director Election items | 6.2.1.9, 6.2.1.10 | Qualifications and Elections Committee/GC | At least 2 months prior to an election | 4/17/2020 |
| 22 | Candidate Forum (Candidates video recording) | 7.5 | Candidate Applicants/PEC Team/EC | On the Thursday after the Ballot is approved by the Board | 4/23/2020 |
| 23 | Written Notice of Annual Member Meeting | TX Utilities Code 161.068 | GC/GT | Between 30 and 10 days before the date of the Annual Meeting | 5/20/2020 |
| 24 | Mailing of Ballots* | 7.4.1 | SBS | Delivered between 25 and 30 days before the Annual Meeting | 5/20/2020 |
| 25 | Online voting site goes live | 7.4.2 | SBS | 30 days before the Annual Meeting | 5/20/2020 |
| 26 | Electronic voting devices available to membership at PEC offices | | Elections Committee/Gov Team | Devices are set up in each district office up for election, by 5:00pm, on the business day prior to online voting going live | 5/20/2020 |
| 27 | Initial voting email notifications | 7.4.3 | SBS | Between 25 and 30 days before the Annual Meeting | 5/20/2020 |
| 28 | Initial PEC Corporate Fact Sheet emailed to all PEC Members | 7.3 | Public Affairs | As approved in the Communications plan | 5/20/2020 |
| 29 | Update on voter turnout (totals by each director election district) | 7.11 | GC/GT | Once weekly after ballots are initially mailed | 5/22/2020 |
| 30 | Supplemental mailing of ballots to Members since previous mailing | 7.4.1 | SBS/IT | As specified in this timeline | 5/28/2020 |
| 31 | Second - voting email notifications | 7.4.3 | SBS | As specified in this timeline | 5/28/2020 |
| 32 | Second - PEC Corporate Fact Sheet emailed to all PEC Members | 7.3 | Public Affairs | As approved in the Communications plan | 5/28/2020 |
| 33 | Update on voter turnout (totals by each director election district) | 7.11 | GC/GT | Once weekly after Ballots are initially mailed | 5/29/2020 |
| 34 | Supplemental mailing of ballots to Members since previous mailing | 7.4.1 | SBS/IT | No later than 16 days before the Member Meeting at which Election Results are Announced | 6/3/2020 |
| 35 | Third - voting email notifications | 7.4.3 | SBS | As specified in this timeline | 6/3/2020 |
| 36 | Third - PEC Corporate Fact Sheet emailed to all PEC Members | 7.3 | Public Affairs | As approved in the Communications plan | 6/3/2020 |
| 37 | Update on voter turnout (totals by each director election district) | 7.11 | GC/GT | Once weekly after ballots are initially mailed | 6/5/2020 |
| 38 | Final - Reminder voting emails | 7.4.3 | SBS | As specified in this timeline | 6/8/2020 |
| 39 | Final - PEC Corporate Fact Sheet emailed to all PEC Members | 7.3 | Public Affairs | As approved in the Communications plan | 6/8/2020 |
| 40 | Supplemental mailing of ballots to Members since previous mailing | 7.4.1 | SBS/IT | As specified in this timeline | 6/8/2020 |
| 41 | Record Date for Casting Ballot | 5.2 & Bylaws, Art. II, § 9 | IT/GT | Close of business, at least eight (8) business days before Annual Meeting | 6/11/2020, 5:00pm |
| 42 | Deadline for Mailing or Casting Online Ballots; Ballots must be received by Election Services Provider | 8.2 & 8.4 & Bylaws Art. II, § 8 | SBS | No later than seven (7) days prior to the Member Meeting at which the Elections Results are announced | 6/12/2020, 5:00 p.m. |
| 43 | Deadline for Election Services Provider to Receive and Tabulate All Ballots | 8.2 & 8.4 & Bylaws Art. II, § 8 | SBS | No later than seven (7) days prior to the Member Meeting at which the Elections Results are announced | 6/12/2020 |
| 44 | Pre-Announcement and Pre-Results Delivery Quality Control; Post- Tabulation Quality Control | 7.13 & 8.7 | SBS/GC | On the date Election Results provided to PEC by ESP | 6/15/2020 |
| 45 | Election Services Provider Certifies Election Results and Provides Results to PEC | 7.11 & 8.4 & 8.8 | GC/GT | No later than four (4) days prior to the Member Meeting at which Election Results are announced | 6/15/2020 |

2020 ELECTION TIMELINE

DIRECTOR ELECTION BALLOTS, DISTRICTS 2, 3 & 4

NOTE: All due dates apply to all election ballots.

| # | Item | EPP Section | Responsible Party | Due Date | 2019-2020 Deadline** |
|--|--|-------------|------------------------------|--|----------------------|
| 46 | Candidates and Board Advised of Election Results immediately before Results Released to Membership | 7.11 8.4 | GC/GT | Three (3) days prior to the Member Meeting at which Election Results are announced | 6/16/2020 |
| 47 | Election Results Released to PEC Membership | 7.11 8.4 | GC/GT/Public Affairs | No later than three (3) days prior to the Member Meeting at which Election Results are announced | 6/16/2020 |
| 48 | Announcement of Certified Election Results at Annual Meeting | 8.4 8.8 | SBS, or as designated by BOD | On the date of Member Meeting | 6/19/2020 |
| 49 | Post-Election Director Acknowledgements | 8.90 | BOD | On the date of Member Meeting after the Meeting has concluded | 6/19/2020 |
| 50 | Final Election Results: District-by-District Results | 9.1 | SBS | Within five business days of the Annual Meeting | 6/26/2020 |
| 51 | Post-Election Analysis | 9.2 | GC/GT | Within two months after the Annual Meeting | 8/21/2020 |
| *Ballots are mailed for intended delivery to Members on the first day of voting period. It is anticipated that U.S. addresses will be mailed 3 days in advance and international addresses 10-15 days in advance of the first day of voting. | | | | | |
| **Dates listed here are subject to change for Board of Directors' Meeting dates. | | | | | |

LEGEND:

| | | | |
|-------------------------------|-----|--|-----------|
| Board of Directors | BOD | Election Counsel | EC |
| Board Reporting Secretary | BRS | Qualifications & Election Committee | QEC |
| Governance Manager | GT | Survey & Ballot Systems (Election Services Provider) | SBS (ESP) |
| General Counsel | GC | Information Technology Department | IT |
| Public Affairs/Communications | PA | | |