

**Pedernales Electric Cooperative, Inc.**

**Employees' 401(k) Savings Plan  
Employees Defined Benefit Retirement Plan**

Plan Administration Committee  
Statement of Responsibilities

December 2015

The Pedernales Electric Cooperative, Inc. Plan Administrative Committee (“Committee”), the fiduciary committee for the Pedernales Electric Cooperative, Inc. Employees’ 401(k) Savings Plan (“401(k) Plan”) and the Pedernales Electric Cooperative, Inc. Employees Defined Benefit Retirement Plan (“Pension Plan”) (collectively referred to as “Plans”), has identified the following to be its responsibilities. Some of these responsibilities are handled on a day-to-day basis by employees and staff of Pedernales Electric Cooperative, Inc. and service providers and monitored by the Committee.

1	Adopt investment structure and investment policy (k)	X
2	Adopt asset allocation and investment policy (p)	X
3	Monitor and adjust investment structure and policy (k)	X
4	Monitor and adjust asset allocation and investment policy (p)	X
5	Select a Qualified Default Investment Alternative (k)	X
6	Select, Monitor and adjust investments and inv. managers	X
7	Select and monitor record keeper/ administrator	X
8	Manage participant communications	X*
9	Direct asset custodian on plan investments	X
10	Direct asset custodian on plan asset disbursements	X*
11	Select and monitor investment consultant	X
12	Determine investment fees and expenses and monitor	X
13	Determine benefit admin fees and expenses and monitor	X*
14	Understand Provider fees 408(b)(2)	X*
15	Disclose fees and expenses to participants 404(a)(5)	X*
16	Handle participant appeals	X
17	Manage Qualified Domestic Relations Orders	X*
18	Vote proxies	X
19	Report periodically to the Board	X

(k) -- pertains to 401(k) Plan

(p) -- pertains to Pension Plan

\* Staff and services providers handle day-to-day