

2024 ELECTION TIMELINE
DIRECTOR ELECTION BALLOTS, DISTRICTS 1, 6 and 7
NOTE: All due dates apply to all election ballots.

| # | Item | EPP or Other Policy | Responsible Party | Due Date | 2023 - 2024 Deadline** |
|----|---|---------------------|--|---|------------------------|
| 1 | Draft Resolution - Approval of Annual Election Services Provider Contract | 4.1 | BOD / GC / GT | At or before the August Regular Board Meeting | 6/16/2023 |
| 2 | Final Resolution - Approval of Annual Election Services Provider Contract | 4.1 | BOD / GC / GT | At or before the August Regular Board Meeting | 7/21/2023 |
| 3 | Draft Resolution - Establish Annual Meeting Date and Location | 3.1 | BOD / GC / GT | At or before the August Regular Board Meeting but no later than December each year | 9/15/2023 |
| 4 | Final Resolution - Establish Annual Meeting Date and Location | 3.1 | BOD / GC / GT | At or before the August Regular Board Meeting but no later than December each year | 10/20/2023 |
| 5 | Present Draft Election Timeline | 3.2 | GT | At least 6 months prior to Annual Meeting | 11/17/2023 |
| 6 | Communications Draft Plan overview presented to the Board of Directors | 7.3 | External Relations | At or before Regular Board Meeting 5 months before an election | 11/17/2023 |
| 7 | Approve Election Timeline | 3.2 | BOD | At least 6 months prior to Annual Meeting | 12/15/2023 |
| 8 | Final Communications Plan to be approved by the Board of Directors | 7.3 | BOD | At or before Regular Board Meeting 5 months before an election | 12/15/2023 |
| 9 | Conduct Internal Coordination Meeting and Establish PEC Election Team | 3.3 | GC / GT / ER / Mapping / IT / Member Relations / SBS | Upon approval of the Election Timeline (meeting set after approval of election timeline) | 12/18/2023 |
| 10 | Retain Background Verifier | 6.2.1.7 | GC / GT | As specified in this timeline | 1/3/2024 |
| 11 | Post and make available Nomination Application and Ballot Materials | 6.2.1.1.1 | BRS / GT / ER / Member Relations / Mapping | At least 5 months prior to Annual Meeting | 1/16/2024 |
| 12 | Direct the General Counsel to prepare proposed Non-Director Election items | 6.1 | GC / BOD | No later than the Regular Board Meeting 5 months prior to an election | 1/19/2024 |
| 13 | Membership List Availability | 7.7 | GT / IT / MR | 2 months before the deadline for candidate application as specified in Section 6.2.1.4. | 1/26/2024 |
| 14 | Directors requested to submit the name(s) of a person or persons (including an alternate) residing in the Director's District eligible and willing to serve on the Qualifications and Elections Committee | 6.2.1.6 | BOD / GT | As specified in this timeline | 2/1/2024 |
| 15 | Director submits the name(s) of a person or persons (including an alternate) residing in the Director's District eligible and willing to serve on the Qualifications and Elections Committee | 6.2.1.6 | BOD / GT | At least a week before the Regular Board meeting 4 months prior to an election | 2/9/2024 |
| 16 | Election Services Provider to Present Quality Control steps to the General Counsel | 7.11 | SBS / GC / GT | Four (4) months prior to the member meeting, the Election Services provider shall provide PEC a list of quality-control steps to be taken before the Member Meeting, including process for the release and announcement of election results | 2/16/2024 |
| 17 | Board appoints the Qualifications and Elections Committee | 6.2.1.6 | BOD / QC | At the Regular Board meeting 4 months before an election | 2/16/2024 |
| 18 | Nomination Application and Ballot Materials Deadline - Candidate Application to be delivered to the Governance Team at PEC Headquarters in Johnson City | 6.2.1.4 | Candidate Applicants / Governance Team | At or before 5 p.m. on the last business day falling 82 days or more before the date of the Member Meeting | 3/25/2024 |
| 20 | Member Record Date for Petition Signatures | 5.1 | Governance Team / Member Relations | At or before 5 p.m. on the Record Date for a Member to be eligible to sign a nomination petition is the date of the verification of the signatures by PEC | 3/25/2024 |
| 19 | Qualifications and Elections Committee Meeting Date | 6.2.1.6 | QEC / GC / EC / GT | The QEC reviews all candidate material and then makes recommendation to the board of the candidates' slate | 4/3/2024 & 4/4/2024 |

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| 22 | Candidate Orientation and Candidate Photographs | 7.1, 7.5 | Candidate Applicants / Governance Team / External Relations | The week preceding the April Regular Meeting of the Board | 4/8/2024* To be held on 4/10/2024 as was discussed with the Board at the 3/22/2024 Board meeting. |
| 23 | Election withdrawal deadline for removal from Ballot | 7.2 | Candidate Applicants | Before Board approval of Ballot | 4/19/2024 |
| 25 | Presentation and approval of Candidate slate, Ballot, and any Non-Director Election items | 6.2.1.9, 6.2.1.10 | Qualifications and Elections Committee / GC | At least 2 months prior to an election | 4/19/2024 |
| 26 | Written Notice of Annual Member Meeting | TX Utilities Code 161.068 | GC / GT | Between 30 and 10 days before the date of the Annual Meeting | 5/21/2024 |
| 27 | Mailing of Ballots* | 7.4.1 | SBS | Delivered between 25 and 30 days before the Annual Meeting | 5/21/2024* |
| 28 | Online voting site goes live | 7.4.2 | SBS | 30 days before the Annual Meeting | 5/21/2024 |
| 29 | Electronic voting devices available to membership at PEC offices | | Elections Committee / Governance Team | Devices are set up in each district office up for election, by 5:00pm, on the business day prior to online voting going live | 5/21/2024 |
| 30 | Initial voting email notifications | 7.4.3 | SBS | Between 25 and 30 days before the Annual Meeting | 5/21/2024 |
| 31 | Initial PEC Corporate Fact Sheet emailed to all PEC Members | 7.3 | External Relations | As approved in the Communications plan | 5/21/2024 |
| 32 | Update on voter turnout (totals by each director election district) | 7.10.2 | GC / GT | Once weekly after ballots are initially mailed | 5/28/2024 |
| 33 | Supplemental mailing of ballots to Members since previous mailing | 7.4.1 | SBS / IT | As specified in this timeline | 5/28/2024 |
| 34 | Second - voting email notifications | 7.4.3 | SBS | As specified in this timeline | 5/28/2024 |
| 35 | Second - PEC Corporate Fact Sheet emailed to all PEC Members | 7.3 | External Relations | As approved in the Communications plan | 5/28/2024 |
| 36 | Update on voter turnout (totals by each director election district) | 7.10.2 | GC / GT | Once weekly after Ballots are initially mailed | 6/3//2024 |
| 37 | Supplemental mailing of ballots to Members since previous mailing | 7.4.1 | SBS / IT | No later than 16 days before the Member Meeting at which Election Results are Announced | 6/3//2024 |
| 38 | Third - voting email notifications | 7.4.3 | SBS | As specified in this timeline | 6/3/2024 |
| 39 | Third - PEC Corporate Fact Sheet emailed to all PEC Members | 7.3 | External Relations | As approved in the Communications plan | 6/3/2024 |
| 40 | Update on voter turnout (totals by each director election district) | 7.10.2 | GC / GT | Once weekly after ballots are initially mailed | 6/10/2024 |
| 41 | Final - Reminder voting emails | 7.4.3 | SBS | As specified in this timeline | 6/10/2024 |
| 42 | Final - PEC Corporate Fact Sheet emailed to all PEC Members | 7.3 | External Relations | As approved in the Communications plan | 6/10/2024 |
| 43 | Supplemental mailing of ballots to Members since previous mailing | 7.4.1 | SBS / IT | As specified in this timeline | 6/10/2024 |
| 44 | Record Date for Casting Ballot | 5.2 Bylaws, Art. II, § 9 | IT / GT | Close of business, at least eight (8) business days before Annual Meeting | 6/13/2024, 5:00pm |
| 45 | Deadline for Mailing or Casting Online Ballots; Ballots must be received by Election Services Provider | 8.2, 8.4 Bylaws Art. II, § 8 | SBS | No later than seven (7) days prior to the Member Meeting at which the Elections Results are announced | 6/14/2024, 5:00 p.m. |
| 46 | Pre-Announcement and Pre-Results Delivery Quality Control; Post- Tabulation Quality Control | 7.11,7.12, 8.2, 8.4 & 8.7 Bylaws Art. II, § 8 | SBS / GC | No later than four (4) days prior to the Member Meeting at which pre-announcement and pre-results delivery quality control and pre / post-tabulation quality control is performed by SBS | 6/17/2024 |
| 47 | Election Services Provider Certifies Election Results and Provides Results to PEC | 7.11 8.4 8.8 | GC / GT | No later than four (4) days prior to the Member Meeting at which Election Results are announced | 6/17/2024 |
| 48 | Candidates and Board Advised of Election Results immediately before Results Released to Membership | 7.11 8.4 | GC / GT | Three (3) days prior to the Member Meeting at which Election Results are announced | 6/18/2024 |
| 49 | Election Results Released to PEC Membership | 7.11 8.4 | GC / GT / External Relations | No later than three (3) days prior to the Member Meeting at which Election Results are released | 6/18/2024 |

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| 50 | Announcement of Certified Election Results at Annual Meeting | 8.4 8.8 | SBS, or as designated by BOD | On the date of Member Meeting and as specified in this timeline election results are announced | 6/21/2024 |
| 51 | Post-Election Director Acknowledgements | 8.90 | BOD | On the date of Member Meeting after the Meeting has concluded | 6/21/2024 |
| 52 | Final Election Results: District-by-District Results | 9.1 | SBS | Within five business days of the Annual Meeting, SBS will provide district-by-district results | 6/28/2024 |
| 53 | Post-Election Analysis | 9.2 | GC / GT | Within two months after the Annual Meeting | 8/16/2024 |
| * Ballots are mailed for intended delivery to Members on the first day of voting period. It is anticipated that U.S. addresses will be mailed 3 days in advance and international addresses 10-15 days in advance of the first day of voting. | | | | | |
| ** Dates listed on this timeline are subject to change with Board of Directors' Meeting dates. | | | | | |

| LEGEND: | | | |
|---------------------------|-----|--|-----------|
| Board of Directors | BOD | Election/Board Counsel | EC |
| Board Reporting Secretary | BRS | Qualifications & Election Committee | QEC |
| Governance Team | GT | Survey & Ballot Systems (Election Services Provider) | SBS (ESP) |
| General Counsel | GC | Information Technology Department | IT |
| External Relations | ER | Articles of Incorporation | Art. |
| | | Election Policy and Procedures | EPP |