



ANNUAL BOARD PLANNING (FUTURE & PLANNED AGENDA ITEMS)

April 2020

3 MONTH OUTLOOK

May 2020

Annual Meeting Preparation Update
 Approval of Appointment of Members to PEC Plan Administration Committee (Approval)
 Approval of Board Delegation of Authority, Composition, and Role of PEC Plan Administration Committee (Approval)
 Approval of Capital Credits Allocation for 2019 – R Kruger
 Approval of Capital Improvement Plan Budget Amendments for Real Property Acquisitions (Approval)
 Approval of Real Property Acquisitions or Real Property Dispositions (Approval)
 Approval to Amend Tariff and Business Rules – Primary service for all rate classes option (Approval)
 Approval to Amend Tariff and Business Rules – Unmetered non-lighting rate option (Approval)
 Draft - Approval to Amend Tariff and Business Rules – Fee schedule
 CEO Cooperative Update
 Election Timeline Update
 Emergency Operations Plan (EOP) Update
 Financial Services Monthly Report
 Markets Monthly Report
 Operations Report
 Real Estate Executive Summary Update
 Recognize Memorial Day Veterans with Moment of Silence

June 2020

Appoint TEC Delegates for TEC Annual Meeting
 Approval of Capital Improvement Plan Budget Amendments for Real Property Acquisitions (Approval)
 Approval of Real Property Acquisitions or Real Property Dispositions (Approval)
 Approval of Pole Contract, Wirtz to Flat Rock to Paleface (Approval)
 Approval to Amend Tariff and Business Rules - Fee schedule (Approval)
 Conduct Annual Meeting
 Construction Contract, Burnet to Bertram to Andice (Approval)
 Construction Contract, Whitestone to Leander (Approval)
 Cyber Security Quarterly Update
 Five-year RFP for Power Transformer (Draft)
 Election of Officers
 Financial Services Monthly Report
 IT Quarterly Report
 Legislative Update
 Markets Monthly Report
 Updates on Voter Turnout
 Operations Report
 Real Estate Executive Summary Update
 Receipt of Director Affirmations, Directors' Code of Conduct, and Conflict of Interest forms from Directors
 Release and Announcement of Certified Election Results

July 2020

Annual Review of Conflicts of Interest Certification and Disclosure Forms from Directors
 Appoint CFC Voting Delegates for CFC District Meeting
 Appoint NRECA Voting Delegates for NRECA Regional Meeting
 Appointment of PEC's General Assembly Representative to Capital Area Council of Governments (Approval)
 Appointment/Reaffirmation of Audit Committee Chairperson (Draft)
 Approval of Capital Improvement Plan Budget Amendments for Real Property Acquisitions (Approval)
 Approval of Real Property Acquisitions or Real Property Dispositions (Approval)
 Certification and Disclosure Forms from Directors
 Environmental Policy (Draft)
 Election – Office of President
 Election – Office of Secretary Treasurer
 Election – Office of Vice President
 Ethics and Compliance Quarterly Report
 Financial Services Monthly Report
 Five-year RFP for Power Transformer (Approval)
 Key Performance Indicator (KPI) Update – Period 1 Results
 Markets Monthly Report
 Proposal for Allocation of 2019 Net Margins to Capital Credits (Approval)
 Rate Policy (Draft)
 Real Estate Executive Summary Update
 Receipt of Written Certification of the Election Results
 Recognition of Youth Tour Participants
 Review and Reaffirm/Amend Audit Committee Charter
 Review of Election Services Provider Contract (Draft)
 Updates on Voter Turnout

TRAINING/CONFERENCES:

NRECA Summer School West, June 5-10, 2020
 CFC Forum, June 15-17, 2020

CoBank Energy Directors Conference, July 13-15, 2020
 TX Public Power Assn. (TPPA) Annual Meeting, July 27-29, 2020

Note: Schedule does not indicate if the item is set for action, open session, or executive session.

April 2020 Board Meeting
 4/17/2020



ANNUAL BOARD PLANNING CALENDAR

Board Meeting Month	Item	Owner	Due Date Notes	Strategic Item or Compliance Item	Reoccurring or Ad-hoc
January	Appoint Qualifications and Elections Committee (Draft)	General Counsel	January Regular Board Meeting	Compliance	Reoccurring
	Appoint CFC Voting Delegates for CFC Annual Meeting (Draft)	General Counsel	January Regular Board Meeting	Compliance - CFC	Reoccurring
	Appoint Member(s) to Plan Administration Committee (Draft)	General Counsel	January Regular Board Meeting	Compliance	Reoccurring
	Appoint NRECA Voting Delegates for NRECA Annual Meeting (Draft)	General Counsel	January Regular Board Meeting	Compliance - NRECA	Reoccurring
	Appoint NRTC Voting Delegates for NRTC Annual Meeting (Draft)	General Counsel	January Regular Board Meeting	Compliance - NRTC	Reoccurring
	Approval of 2020 KPI Plan Methodology (Draft)	Chief Operations Officer	January Regular Board Meeting	Strategic	Reoccurring
	Approval to Amend Tariff and Business Rules (Restructuring, Line Extension Policy, 2020 Rate Plan Recommendations) (Draft)	Markets	January Regular Board Meeting	Strategic	Reoccurring
	Approval of Directive for Delegates Regarding Upcoming Regional and National Meetings (Draft)	General Counsel	January Regular Board Meeting	Compliance	Reoccurring
	CEO Cooperative Update	Chief Executive Officer	January Regular Board Meeting	Strategic	Reoccurring
	Direct General Counsel to Prepare Proposed Non-Director Election Items	General Counsel	January Regular Board Meeting	Compliance	Reoccurring
	Election Update	General Counsel	January Regular Board Meeting	Compliance	Reoccurring
	Enterprise Risk Management (ERM) Program Update	Chief Operations Officer	January Regular Board Meeting	Compliance	Reoccurring

ANNUAL BOARD PLANNING CALENDAR

Board Meeting Month	Item	Owner	Due Date Notes	Strategic Item or Compliance Item	Reoccurring or Ad-hoc
January (continued)	Ethics and Compliance Quarterly Report	General Counsel	January Regular Board Meeting	Compliance	Reoccurring
	Financial Services Monthly Report	Chief Financial Officer	January Regular Board Meeting	Strategic	Reoccurring
	Investment Policy Review	Chief Financial Officer	January Regular Board Meeting (triennial-2020)	Compliance	Reoccurring
	Member Issue Resolution Parameters and Procedures	Chief Operations Officer	January Regular Board Meeting	Compliance	Reoccurring
	Monthly Markets Report	Markets	January Regular Board Meeting	Strategic	Reoccurring
	NRECA Annual Membership Dues (Draft)	General Counsel	January Regular Board Meeting	Compliance - NRECA	Reoccurring
	Operations Report	Chief Operations Office	January Regular Board Meeting	Strategic	Reoccurring
	Pole Order Contract, Burnet to Bertram to Andice (Draft)	Engineering	January Regular Board Meeting	Strategic	Ad-hoc
	Rate Change Amendments	Markets	January Regular Board Meeting	Strategic	Reoccurring
	Report on NRECA's 2019 Compendium of Proposed Resolutions	General Counsel	January Regular Board Meeting	Compliance	Reoccurring
	TEC Annual Membership Dues (Draft)	General Counsel	January Regular Board Meeting	Compliance - TEC	Reoccurring
	Transmission Project Summary (Eminent Domain), Burnet – Bertram - Andice (Draft)	Engineering	January Regular Board Meeting	Strategic	Ad-hoc
	Unclaimed Property Policy (Draft)	General Counsel	January Regular Board Meeting	Strategic	Ad-hoc
	WZ-MT Pole Contract for WZ to 2147 Section & Airstrip (Approval)	Engineering	January Regular Board Meeting	Strategic	Ad-hoc
TEC Directors Conference					
	General Counsel	January 13-15, 2020	Informational	Reoccurring	

ANNUAL BOARD PLANNING CALENDAR

Board Meeting Month	Item	Owner	Due Date Notes	Strategic Item or Compliance Item	Reoccurring or Ad-hoc
February	Appointments to Qualifications and Elections Committee (Approval)	General Counsel	February Regular Board Meeting	Compliance	Reoccurring
	Approval Purchase Substation Property, Burnet to Bertram to Andice (Draft)	Chief Operations Officer	February Regular Board Meeting	Strategic	Ad-hoc
	Approval of 2020 KPI Plan Methodology (Approval)	Chief Operations Officer	February Regular Board Meeting	Strategic	Reoccurring
	Approval of Tariff and Business Rules Restructure and Business Practice Amendments	Markets	February Regular Board Meeting	Strategic	Reoccurring
	Approval Of Transmission Pole Contract, Burnet to Bertram to Andice (Approval)	Chief Operations Officer	February Regular Board Meeting	Strategic	Ad-hoc
	Approval Of Transmission Pole Contract, Leander to Blockhouse to Whitestone (Approval)	Chief Operations Officer	February Regular Board Meeting	Strategic	Ad-hoc
	Approval to Amend Tariff and Business Rules – 2020 Rate plan Amendments	Markets	February Regular Board Meeting	Strategic	Reoccurring
	Approval to Amend Tariff and Business Rules – Line Extension Policy (Approval)	Markets	February Regular Board Meeting	Strategic	Reoccurring
	Approval to Amend Business Rules – Primary service for all rate classes option (Draft)	Markets	February Regular Board Meeting	Strategic	Reoccurring
	Approval to Amend Tariff and Business Rules – Unmetered non lighting rate option (Draft)	Markets	February Regular Board Meeting	Strategic	Reoccurring
	CEO Cooperative Update	Chief Executive Officer	February Regular Board Meeting	Strategic	Reoccurring
	Election Update	General Counsel	February Regular Board Meeting	Compliance	Reoccurring
	Financial Services Report – 2019 Year End	Chief Financial Officer	February Regular Board Meeting	Strategic	Reoccurring
	Information Technology Report	Chief Information Officer	February Regular Board Meeting	Strategic	Reoccurring

ANNUAL BOARD PLANNING CALENDAR

Board Meeting Month	Item	Owner	Due Date Notes	Strategic Item or Compliance Item	Reoccurring or Ad-hoc
February (continued)	KPI 2019 P2 KPI Results Announcement	Chief Operations Officer	February Regular Board Meeting	Strategic	Reoccurring
	Legislative Update	Public Affairs	Prior to each Legislative Session (biennial)	Compliance - Legislative Policy	Reoccurring
	Markets Monthly Report	Markets	February Regular Board Meeting	Strategic	Reoccurring
	Operations Report	Chief Operations Office	February Regular Board Meeting	Strategic	Reoccurring
	Pole Contract Rate Structure (Draft)	Chief Operations Office	February Regular Board Meeting	Strategic	Reoccurring
	Transmission Project Summary (Eminent Domain), Burnet – Bertram - Andice (Draft)	Engineering	February Regular Board Meeting	Strategic	Ad-hoc
	NRECA Director Education Program	General Counsel	February 27- March 1, 2020	Informational	Reoccurring
	NRECA Annual Meeting & Expo	General Counsel	March 1-4, 2020	Informational	Reoccurring
	NRECA Legislative Conference	General Counsel	April 26-28, 2020	Informational	Reoccurring

ANNUAL BOARD PLANNING CALENDAR

Board Meeting Month	Item	Owner	Due Date Notes	Strategic Item or Compliance Item	Reoccurring or Ad-hoc
March	Appoint Representatives for NRECA Legislative Conference	Chief Executive Officer	March Regular Board Meeting	Compliance - Legislative Policy	Reoccurring
	Approval of 2020 Annual Meeting Agenda	General Counsel	March Regular Board Meeting	Strategic	Reoccurring
	Approval of AMI Contracts	Chief Operations Officer	March Regular Board Meeting	Strategic	Ad-hoc
	Approval of Service Contract Extension	Chief Financial Officer	March Regular Board Meeting	Strategic	Ad-hoc
	Approval of Transmission Pole Contract, Burnet to Bertram to Andice (Approval)	Chief Operations Officer	March Regular Board Meeting	Strategic	Ad-hoc
	Approval of Transmission Pole Contract, Leander to Blockhouse to Whitestone (Approval)	Chief Operations Officer	March Regular Board Meeting	Strategic	Ad-hoc
	Approval of Transmission Project Summary (Eminent Domain), Burnet to Bertram to Andice, and Authorization of the Cooperative to Use Eminent Domain to Acquire Property for Burnet to Bertram to Andice Transmission Project (Approval)	Chief Operations Officer	March Regular Board Meeting	Strategic	Ad-hoc
	Approval to Purchase Andice Substation Property (Approval)	Chief Operations Officer	March Regular Board Meeting	Strategic	Ad-hoc
	Audit Committee Meeting for Year End Audit Review	Chief Financial Officer	March Regular Board Meeting	Strategic	Reoccurring

ANNUAL BOARD PLANNING CALENDAR

Board Meeting Month	Item	Owner	Due Date Notes	Strategic Item or Compliance Item	Reoccurring or Ad-hoc
March (continued)	Operations Report	Chief Operations Officer	March Regular Board Meeting	Strategic	Reoccurring
	Cyber Security Update	Chief Information Officer	March Regular Board Meeting	Strategic	Reoccurring
	Election Timeline Update	General Counsel	March Regular Board Meeting	Compliance	Reoccurring
	Financial Services Report	Chief Financial Officer	March Regular Board Meeting	Strategic	Reoccurring
	Information Technology Report	Chief Information Officer	March Regular Board Meeting	Strategic	Reoccurring
	Monthly Markets Report	Chief Financial Officer	March Regular Board Meeting	Strategic	Reoccurring
	Operations Report	Chief Operations Officer	March Regular Board Meeting	Strategic	Reoccurring
	Pole Attachments Fee Structure (Draft)	Chief Operations Officer	March Regular Board Meeting	Strategic	Reoccurring
	NRECA Annual Meeting & Expo	General Counsel	March 1-4, 2020	Informational	Reoccurring
	NRECA Legislative Conference	General Counsel	April 26-28, 2020	Informational	Reoccurring

ANNUAL BOARD PLANNING CALENDAR

Board Meeting Month	Item	Owner	Due Date Notes	Strategic Item or Compliance Item	Reoccurring or Ad Hoc
April	Acceptance of 2019 Financial Audit and Management Letter by Bollinger, Segars, Gilbert & Moss (BSGM)	Chief Financial Officer	April Regular Board Meeting	Compliance	Reoccurring
	Approval of 2020 Cooperative Response Center (CRC) Voting Delegates	Chief Operations Officer	April Regular Board Meeting	Compliance	Reoccurring
	Approval of 2020 Annual Meeting Agenda (Approval)	General Counsel	April Regular Board Meeting	Compliance - Bylaws	Reoccurring
	Approval of Authorization for Supplemental Indenture to Amend Terms of Master Indenture (Removal of Engineering Report Compliance Requirement)	Chief Financial Officer	April Regular Board Meeting	Strategic	Reoccurring
	Approval of Capital Improvement Plan Budget Amendments for Real Property Acquisitions (Approval)	Chief Operations Officer	April Regular Board Meeting	Strategic	Reoccurring
	Approval of Proposed Future Meetings	General Counsel	April Regular Board Meeting	Strategic	Reoccurring
	Approval of Pole Attachments Fee Structure (Approval)	Chief Operations Officer	April Regular Board Meeting	Strategic	Reoccurring
	Approval of Temporary Waiver of Certain Requirements of Tariff and Business Rules, Temporary Modification to the Community Support - Member Assistance Programs (MAP) Policy and Delay in Implementation of Water Well Rate Schedule	Chief Operations Officer	April Regular Board Meeting	Strategic	Reoccurring
	Approval of Real Property Acquisitions or Real Property Dispositions (Approval)	Chief Operations Officer	April Regular Board Meeting	Strategic	Reoccurring
	Approval for Authority to Negotiate and Execute Power Purchase Agreement (PPA) (Approval)	Chief Financial Officer	April Regular Board Meeting	Strategic	Reoccurring
	Approval for Renewal of 2020-2021 Medical Insurance Benefits	Human Resources	April Regular Board Meeting	Compliance	Reoccurring
	Draft - Approval to Amend Tariff and Business Rules – Primary Service or All Rate Classes Options	Markets	April Regular Board Meeting	Strategic	Reoccurring
	CEO Cooperative Update	Chief Executive Officer	April Regular Board Meeting	Strategic	Reoccurring
	Election Timeline Update	General Counsel	April Regular Board Meeting	Compliance	Reoccurring
	Enterprise Risk Management (ERM) Update	Chief Operations Officer	April Regular Board Meeting	Strategic	Ad Hoc
	Ethics and Compliance Quarterly Update	General Counsel	April Regular Board Meeting	Compliance	Reoccurring
	Financial Services Report	Chief Financial Officer	April Regular Board Meeting	Strategic	Reoccurring
	Operations Report	Chief Operations Officer	April Regular Board Meeting	Strategic	Reoccurring
	Presentation of 2019 Financial Audit and Management Letter by Bolinger, Segars, Gilbert & Moss (BSGM)	Chief Financial Officer	April Regular Board Meeting	Compliance	Reoccurring
	Presentation and Approval of Candidate Slate, Ballot, and any Non-Director Election Items	General Counsel	April Regular Board Meeting	Compliance - Election Policy and Procedures	Reoccurring
	Qualifications and Elections Committee (QEC) Recommendation of Qualified Board Candidates	General Counsel	April Regular Board Meeting	Strategic	Reoccurring
	Real Estate Update	Chief Operations Officer	April Regular Board Meeting	Strategic	Reoccurring
	Report on Property and Liability Insurance Policies	VP, Compliance and Regulatory	April Regular Board Meeting	Compliance	Reoccurring
NRECA Directors Conference		General Counsel	April 4-7, 2020	Informational	Reoccurring
NRECA Legislative Conference		General Counsel	April 26-28, 2020	Informational	Reoccurring

ANNUAL BOARD PLANNING CALENDAR

Board Meeting Month	Item	Owner	Due Date Notes	Strategic Item or Compliance Item	Reoccurring or Ad-hoc
May	Annual Meeting Preparation Update	General Counsel	May Regular Board Meeting	Compliance	Reoccurring
	Approval of Appointment of Members to PEC Plan Administration Committee (Approval)	VP, Human Resources	May Regular Board Meeting	Strategic	Reoccurring
	Approval of Board Delegation of Authority, Composition, and Role of PEC Plan Administration Committee (Approval)	VP, Human Resources	May Regular Board Meeting	Strategic	Reoccurring
	Approval of Capital Credits Allocation for 2019 – R Kruger	Chief Financial Officer	May Regular Board Meeting	Strategic	Reoccurring
	Approval of Capital Improvement Plan Budget Amendments for Real Property Acquisitions (Approval)	Chief Operations Officer	May Regular Board Meeting	Strategic	Reoccurring
	Approval of Real Property Acquisitions or Real Property Dispositions (Approval)	Chief Operations Officer	May Regular Board Meeting	Strategic	Reoccurring
	Approval to Amend Tariff Business Rules – Primary service for all rate classes option (Approval)	Markets	May Regular Board Meeting	Strategic	Reoccurring
	Approval to Amend Tariff and Business Rules – Fee Schedule (Draft)	Markets	May Regular Board Meeting	Strategic	Reoccurring
	CEO Cooperative Update	Chief Executive Officer	May Regular Board Meeting	Strategic	Reoccurring
	Election Timeline Update	General Counsel	May Regular Board Meeting	Compliance - Election Policy and Procedures	Reoccurring
	Emergency Operations Plan (EOP) Update	Markets	May Regular Board Meting	Strategic	Reoccurring

ANNUAL BOARD PLANNING CALENDAR

Board Meeting Month	Item	Owner	Due Date Notes	Strategic Item or Compliance Item	Reoccurring or Ad-hoc
May (continued)	Financial Services Monthly Report	Chief Financial Officer	May Regular Board Meeting	Strategic	Reoccurring
	Markets Monthly Report	Chief Financial Officer	May Regular Board Meeting	Strategic	Reoccurring
	Operations Report	Chief Operations Officer	May Regular Board Meeting	Strategic	Reoccurring
	Real Estate Executive Summary Update	Chief Operations Officer	May Regular Board Meeting	Strategic	Reoccurring
	Recognize Memorial Day Veterans with Moment of Silence	Chief Executive Officer	May Regular Board Meeting	Strategic	Reoccurring
	Report on Property Liability Insurance Policies	Chief Operations Officer	May Regular Board Meeting	Strategic	Reoccurring

ANNUAL BOARD PLANNING CALENDAR

Board Meeting Month	Item	Owner	Due Date Notes	Strategic Item or Compliance Item	Reoccurring or Ad-hoc
June	Appoint TEC Delegates for TEC Annual Meeting	General Counsel	June Regular Board Meeting	Compliance - TEC	Reoccurring
	Approval of Capital Improvement Plan Budget Amendments for Real Property Acquisitions (Approval)	Chief Operations Officer	June Regular Board Meeting	Strategic	Reoccurring
	Approval of Pole Contract, Wirtz to Flat Rock to Paleface (Approval)	Chief Operations Officer	June Regular Board Meeting	Strategic	Reoccurring
	Approval of Real Property Acquisitions or Real Property Dispositions (Approval)	Chief Operations Officer	June Regular Board Meeting	Strategic	Reoccurring
	Approval to Amend Tariff and Business Rules – Fee Schedule (Approval)	Chief Operations Officer	June Regular Board Meeting	Strategic	Reoccurring
	Conduct Annual Meeting	Chief Executive Office	During June	Compliance - Bylaws	Reoccurring
	Construction Contract, Burnet to Bertram to Andice (Approval)	Chief Operations Officer	June Regular Board Meeting	Strategic	Reoccurring
	Construction Contract, Whitestone to Leander (Approval)	Chief Operations Officer	June Regular Board Meeting	Strategic	Reoccurring
	Cyber Security Quarterly Update	Chief Information Officer	June Regular Board Meeting	Strategic	Reoccurring
	Draft - Five Year RFP for Power Transformer	Chief Financial Officer	June Regular Board Meeting	Strategic	Reoccurring
	Election of Officers	General Counsel	June Regular Board Meeting	Compliance	Reoccurring
	Financial Services Monthly Report	Chief Financial Officer	June Regular Board Meeting	Strategic	Reoccurring
	IT Quarterly Report	Chief Information Officer	June Regular Board Meeting	Strategic	Recurring
	Legislative Update	Public Affairs	Prior to each Legislative Session (biennial)	Compliance - Legislative Policy	Reoccurring

ANNUAL BOARD PLANNING CALENDAR

Board Meeting Month	Item	Owner	Due Date Notes	Strategic Item or Compliance Item	Reoccurring or Ad-hoc
June (continued)	Markets Monthly Report	Chief Financial Officer	June Regular Board Meeting	Strategic	Reoccurring
	Operations Report	Chief Operations Officer	June Regular Board Meeting	Strategic	Reoccurring
	Approval of Pole Contract, Wirtz to Flat Rock to Paleface (Approval)	Chief Operations Officer	June Regular Board Meeting	Strategic	Reoccurring
	Real Estate Executive Summary Update	Chief Operations Officer	June Regular Board Meeting	Strategic	Reoccurring
	Release and Announcement of Certified Election Results	General Counsel	June Annual Meeting	Compliance - Election Policy and Procedures	Reoccurring
	Release and Announcement of Certified Election Results				
	Receipt of Director Affirmations, Directors' Code of Conduct and Conflict of Interest forms from Directors	General Counsel	At conclusion of Annual Meeting	Compliance - Code of Conduct, Conflict of Interest Policies	Reoccurring
	Updates on Voter Turnout	General Counsel	June Regular Board Meeting June 5-10 2020	Compliance - Code of Conduct, Conflict of Interest Policies	Reoccurring
	CFC Forum	General Counsel	June 15-17, 2020	Informational	Reoccurring

ANNUAL BOARD PLANNING CALENDAR

Board Meeting Month	Item	Owner	Due Date Notes	Strategic Item or Compliance Item	Reoccurring or Ad-hoc
July	Annual Review of Conflicts of Interest Certification and Disclosure Forms from Directors	General Counsel	July Regular Board Meeting	Compliance - Conflict of Interest Policy	Reoccurring
	Appoint CFC Voting Delegates for CFC District Meeting	General Counsel	July Regular Board Meeting	Compliance - CFC	Reoccurring
	Appoint NRECA Voting Delegates for NRECA Regional Meeting	General Counsel	July Regular Board Meeting	Compliance - NRECA	Reoccurring
	Appointment/Reaffirmation of Audit Committee Chairperson (Draft)	Chief Financial Office	July Regular Board Meeting	Compliance – Board Committee	Reoccurring
	Appointment of PEC's General Assembly Representative to Capital Area Council of Governments (Approval)	Public Affairs	July Regular Board Meeting	Compliance	Reoccurring
	Approval of Capital Improvement Plan Budget Amendments for Real Property Acquisitions (Approval)	Chief Operations Office	July Regular Board Meeting	Strategic	Reoccurring
	Approval of Real Property Acquisitions or Real Property Dispositions (Approval)	Chief Operations Office	July Regular Board Meeting	Strategic	Reoccurring
	Election – Office of President	General Counsel	July Regular Board Meeting	Strategic	Ad-hoc
	Election – Office of Vice-President	General Counsel	July Regular Board Meeting	Strategic	Ad-hoc
	Election – Office of Secretary -Treasurer	General Counsel	July Regular Board Meeting	Strategic	Ad-hoc
	Ethics and Compliance Quarterly Report	General Counsel	July Regular Board Meeting	Compliance	Reoccurring
	Environmental Policy (Draft)	General Counsel	July Regular Board Meeting	Compliance	Reoccurring
	Financial Services Monthly Report	Chief Financial Office	July Regular Board Meeting	Strategic	Reoccurring
	Five-year RFP for Power Transformer (Approval)	Chief Operations Office	July Regular Board Meeting	Strategic	Reoccurring
	Key Performance Indicator (KPI) Update Period 1 Results	Chief Operations Office	July Regular Board Meeting	Strategic	Reoccurring
	Markets Monthly Report	Chief Financial Office	July Regular Board Meeting	Strategic	Reoccurring
April 2020 Board Meeting 4/17/2020					

ANNUAL BOARD PLANNING CALENDAR

Board Meeting Month	Item	Owner	Due Date Notes	Strategic Item or Compliance Item	Reoccurring or Ad-hoc
July (continued)	Proposal for Allocation of 2019 Net Margins to Capital Credits (Approval)	Chief Financial Office	July Regular Board Meeting	Strategic	Reoccurring
	Rate Policy (Draft)	Chief Financial Office	July Regular Board Meeting	Strategic	Ad-hoc
	Real Estate Executive Summary Update	Chief Operations Office	July Regular Board Meeting	Strategic	Reoccurring
	Receipt of Written Certification of the Election Results	General Counsel	For Annual Meeting Minutes and for first Regular or Special Board Meeting Minutes after Annual Meeting	Compliance – Election Policy and Procedures	Reoccurring
	Recognition of Youth Tour Participants	Public Affairs	July Regular Board Meeting	Strategic	Ad-hoc
	Review and Reaffirm/Amend Audit Committee Charter	Chief Financial Office	July Regular Board Meeting	Compliance - Board Committee Guidelines	Reoccurring
	Review of Election Services Provider Contract (Draft)	General Counsel	July Regular Board Meeting	Compliance	Reoccurring
	Updates on Voter Turnout	General Counsel	July Regular Board Meeting	Compliance – Election Policy and Procedures	Reoccurring
	CoBank Energy Directors Conference	General Counsel	July 13-15, 2020	Informational	Reoccurring
	Texas Public Power Association (TPPA) Annual Meeting	General Counsel	July 27-29, 2020	Informational	Reoccurring

ANNUAL BOARD PLANNING CALENDAR

Board Meeting Month	Item	Owner	Due Date Notes	Strategic Item or Compliance Item	Reoccurring or Ad-hoc
August	Annual Review of Conflict of Interest Policy (Draft)	General Counsel	August Regular Board Meeting	Compliance – Conflict of Interest Policy	Reoccurring
	Annual Review of Directors' Code of Conduct Policy	General Counsel	August Regular Board Meeting	Compliance – Code of Conduct Policy	Reoccurring
	Approval of Capitalization Policy (Draft)	Chief Financial Officer	August Regular Board Meeting	Compliance	Reoccurring
	Audit Committee Meeting Review of IRS Form 990 (Tentative)	Chief Financial Officer	August Regular Board Meeting	Compliance	Reoccurring
	Capital Credits Policy (Draft)	Chief Financial Office	August Regular Board Meeting	Compliance	Reoccurring
	CEO Cooperative Update	Chief Executive Office	August Regular Board Meeting	Strategic	Reoccurring
	Conflict of Interest Training	General Counsel	August Regular Board Meeting	Compliance	Reoccurring
	Establish Annual Meeting Date, Time and Location (Draft)	Chief Executive Office	At or before August Regular Board Meeting	Compliance - Election Policy and Procedure	Reoccurring
	Financial Services Monthly Report	Chief Financial Office	August Regular Board Meeting	Strategic	Reoccurring
	Investment Advisor Update	Chief Financial Office	August Regular Board Meeting	Strategic	Reoccurring
	Monthly Markets Report	Chief Financial Office	August Regular Board Meeting	Strategic	Reoccurring
	Operations Report	Chief Operations Office	August Regular Board Meeting	Strategic	Reoccurring
	Plan Administration Committee (PAC) Investment Update by PAC Chair	General Counsel	August Regular Board Meeting (biennial-2018)	Compliance	Reoccurring
	Post Election Analysis and Annual Review	General Counsel	August Regular Board Meeting	Compliance - Election Policy and Procedures	Reoccurring

ANNUAL BOARD PLANNING CALENDAR

Board Meeting Month	Item	Owner	Due Date Notes	Strategic Item or Compliance Item	Reoccurring or Ad-hoc
August (continued)	Recognition of PEC Participants at Annual Texas Lineman's Rodeo	Chief Operations Office	August Regular Board Meeting	Informational	Reoccurring
	Review of Election Services Provider Contract (Approval))	General Counsel	August Regular Board Meeting	Compliance	Reoccurring
	TEC Annual Meeting	General Counsel	August 2-5, 2020	Informational	Reoccurring
	NRECA Summer School East	General Counsel	August 24-29, 2020	Informational	Reoccurring

ANNUAL BOARD PLANNING CALENDAR

Board Meeting Month	Item	Owner	Due Date Notes	Strategic Item or Compliance Item	Reoccurring or Ad-hoc
September	401(k) Savings Plan Amendments (Draft)	Human Resources	September Regular Board Meeting	Strategic	Reoccurring
	Annual Meeting Planning	Public Affairs	September Regular Board Meeting	Compliance	Reoccurring
	Annual Review of Conflict of Interest Policy (Approval))	General Counsel	September Regular Board Meeting	Compliance – Conflict of Interest Policy	Reoccurring
	Annual Review of Election Policy and Procedures (Draft)	General Counsel	September Regular Board Meeting	Compliance	Reoccurring
	Annual Review of Strategic Plan	Chief Operations Officer	September Regular Board Meeting	Strategic - Annual Review	Reoccurring
	Approval of Capitalization Policy (Approval))	Chief Financial Officer	September Regular Board Meeting	Compliance	Reoccurring
	Approval of the 2019 IRS Form 990	Chief Financial Officer	September Regular Board Meeting	Compliance	Reoccurring
	Board Assessment Review	General Counsel	September Regular Board Meeting (biennial-2018)	Strategic	Reoccurring
	Business Plan Review	Chief Operations Officer	September Regular Board Meeting	Strategic - Annual Review	Reoccurring
	Capital Credits Distribution and Payment (Draft)	Chief Financial Officer	September Regular Board Meeting	Strategic	Reoccurring
	CEO Cooperative Update	Chief Executive Officer	September Regular Board Meeting	Strategic	Reoccurring
	Cyber Security Update	Chief Information Officer	September Regular Board Meeting	Strategic	Reoccurring
	Enterprise Risk Management (ERM) Program Update	Chief Operations Officer	September Regular Board Meeting	Strategic	Reoccurring

ANNUAL BOARD PLANNING CALENDAR

Board Meeting Month	Item	Owner	Due Date Notes	Strategic Item or Compliance Item	Reoccurring or Ad-hoc
September (continued)	Establish Annual Meeting Date, Time and Location (Draft)	Chief Executive Officer	September Regular Board Meeting	Compliance	Reoccurring
	Financial Services Monthly Report	Chief Financial Officer	September Regular Board Meeting	Strategic	Reoccurring
	Information Technology Report	Chief Information Officer	September Regular Board Meeting	Strategic	Reoccurring
	Monthly Markets Report	Chief Financial Officer	September Regular Board Meeting	Strategic	Reoccurring
	NRECA Compendium Review	Chief Executive Officer	September Regular Board Meeting	Strategic	Ad-hoc
	Operations Report	Chief Operations Officer	September Regular Board Meeting	Strategic	Reoccurring
	Review and Approval of Capital Credits Policy (Draft)	Chief Financial Officer	September Regular Board Meeting	Compliance	Reoccurring
	NRECA Co-op U	General Counsel	October 26-30, 2020	Informational	Reoccurring
	NRECA Regions 8 &10 Meeting	General Counsel	October 28-29, 2020	Informational	Reoccurring
	CFC IBES	General Counsel	November 16-18, 2020	Informational	Reoccurring
	NRECA Winter School	General Counsel	December 11-16, 2020	Informational	Reoccurring

ANNUAL BOARD PLANNING CALENDAR

Board Meeting Month	Item	Owner	Due Date Notes	Strategic Item or Compliance Item	Reoccurring or Ad-hoc
October	4CP Performance Summary	Chief Operations Officer	October Regular Board Meeting	Strategic	Reoccurring
	401(k) Savings Plan Amendments (Draft)	General Counsel	October Regular Board Meeting	Strategic	Reoccurring
	Annual Review of Election Policy and Procedures (Approval)	General Counsel	October Regular Board Meeting	Compliance	Reoccurring
	Approval of 2021 Annual Meeting Planning	Public Affairs	October Regular Board Meeting	Compliance	Reoccurring
	Approval of Rebalance and Equitable Consideration of Director District Boundaries (Approval)	General Counsel	October Regular Board Meeting	Strategic	Reoccurring
	Approval of the 2019 IRS Form 990	Chief Financial Officer	October Regular Board Meeting	Compliance	Reoccurring
	CEO Cooperative Update	Chief Executive Officer	October Regular Board Meeting	Strategic	Reoccurring
	Enterprise Risk Management (ERM) Program Update	Chief Operations Officer	October Regular Board Meeting	Strategic	Reoccurring
	Establish Annual Meeting Date, Time and Location (Approval)	Chief Executive Officer	October Regular Board Meeting	Compliance	Reoccurring
	Ethics and Compliance Quarterly Report	General Counsel	October Regular Board Meeting	Compliance	Reoccurring
Financial Services Monthly Report		Chief Financial Officer	October Regular Board Meeting	Strategic	Reoccurring

ANNUAL BOARD PLANNING CALENDAR

Board Meeting Month	Item	Owner	Due Date Notes	Strategic Item or Compliance Item	Reoccurring or Ad-hoc
October (continued)	Introduction Discussion of Operations Budget and Capital Improvement Plan (CIP), Including Items Concerning Competitive Matters, Personnel, Contracts and Real Estate	Chief Financial Officer	October Regular Board Meeting	Strategic	Reoccurring
	LCRA Community Development Partnership Program (CDPP) Recipient Presentation	Public Affairs	October Regular Board Meeting	Strategic	Ad-hoc
	Monthly Markets Report	Chief Financial Officer	October Regular Board Meeting	Strategic	Reoccurring
	Operations Report	Chief Operations Officer	October Regular Board Meeting	Strategic	Reoccurring
	Review and Approval of Capital Credits Policy (Draft)	Chief Financial Officer	October Regular Board Meeting	Compliance	Reoccurring
CFC IBES					
General Counsel					
November 16-18, 2020					
Informational					
Reoccurring					
NRECA Winter School					
General Counsel					
December 11-16, 2020					
Informational					
Reoccurring					

ANNUAL BOARD PLANNING CALENDAR

Board Meeting Month	Item	Owner	Due Date Notes	Strategic Item or Compliance Item	Reoccurring or Ad-hoc
November	401(k) Savings Plan Amendments (Approval)	General Counsel	November Regular Board Meeting	Strategic	Reoccurring
	2021 Election Communications Plan (Draft)	Public Affairs	November Regular Board Meeting	Compliance	Reoccurring
	Approval of Revisions to the Tariff and Business Rules (Draft)	Markets	November Regular Board Meeting	Strategic	Reoccurring
	Capital Credits Distribution and Payment (Approval)	Chief Financial Officer	November Regular Board Meeting	Strategic	Reoccurring
	CEO Cooperative Update	Chief Executive Officer	November Regular Board Meeting	Strategic	Reoccurring
	Discussion of Operations Budget and Capital Improvement Plan (CIP), Including Items Concerning Competitive Matters, Personnel, Contracts and Real Estate (Draft)	Chief Financial Officer	November Regular Board Meeting	Compliance	Reoccurring
	Draft Resolution – Approval of Whitestone to Leander Project summary	General Counsel	November Regular Board Meeting	Compliance	Reoccurring
	Election Timeline (Draft)	General Counsel	November Regular Board Meeting	Compliance	Reoccurring
	Emergency Operations Plan Review	Chief Operations Officer	November Regular Board Meeting	Compliance	Reoccurring
	Facilities Overview- Operations Report	Chief Operations Officer	November Regular Board Meeting	Strategic	Reoccurring
	Financial Services Monthly Report	Chief Financial Officer	November Regular Board Meeting	Strategic	Reoccurring
	Information Technology Report	Chief Information Officer	November Regular Board Meeting	Strategic	Reoccurring
	Monthly Markets Report	Chief Financial Officer	November Regular Board Meeting	Strategic	Reoccurring
	Operations Report	Chief Operations Officer	November Regular Board Meeting	Strategic	Reoccurring

ANNUAL BOARD PLANNING CALENDAR

Board Meeting Month	Item	Owner	Due Date Notes	Strategic Item or Compliance Item	Reoccurring or Ad-hoc
November (continued)	Recognition of PEC Linemen Participation at Annual International Lineman's Rodeo	Chief Operations Officer	November Regular Board Meeting	Compliance	Reoccurring
	Recognition of Veterans with Moment of Silence	Chief Executive Officer	November Regular Board Meeting	Compliance	Reoccurring
	Review and Approval of Capital Credits Policy (Approval)	Chief Financial Officer	November Regular Board Meeting	Compliance	Reoccurring
	CFCIBES	General Counsel	November 16-18, 2020	Informational	Reoccurring
	NRECA Winter School	General Counsel	December 11-16, 2020	Informational	Reoccurring

ANNUAL BOARD PLANNING CALENDAR

Board Meeting Month	Item	Owner	Due Date Notes	Strategic Item or Compliance Item	Reoccurring or Ad-hoc
December	Approval of 2021 Election Communications Plan (Approval)	Chief Executive Officer	December Regular Board Meeting	Compliance	Reoccurring
	Approval of 2021 Operations Budget and Capital Improvement Plan (CIP) Budget (Approval)	Chief Financial Officer	December Regular Board Meeting	Compliance	Reoccurring
	Approval of 2021 Rate Plan (Approval)	Markets	December Regular Board Meeting	Strategic	Reoccurring
	Approval of 2021 Election Timeline	General Counsel	December Regular Board Meeting	Compliance	Reoccurring
	Approval of Amendments to Election Policy and Procedures (Approval)	General Counsel	December Regular Board Meeting	Compliance	Reoccurring
	Approval of Amendments to PEC Bylaws	General Counsel	December Regular Board Meeting	Compliance	Reoccurring
	Approval of Directive for Delegates Regarding Upcoming Regional & National Meetings (Draft)	General Counsel	December Regular Board Meeting	Strategic	Reoccurring
	Approval of Revisions to Capitalization Policy (Approval)	Chief Financial Officer	December Regular Board Meeting	Strategic	Reoccurring
	Approval of Revisions to the Tariff and Business Rules (Approval)	Chief Financial Officer	December Regular Board Meeting	Strategic	Reoccurring
	CEO Cooperative Update	Chief Executive Officer	December Regular Board Meeting	Strategic	Reoccurring
	Discussion of Operations Budget and Capital Improvement Plan (CIP), Including Items Concerning Competitive Matters, Personnel, Contracts, and Real Estate (Approval)	Chief Financial Officer	December Regular Board Meeting	Strategic	Reoccurring
	Financial Services Monthly Report	Chief Financial Officer	December Regular Board Meeting	Strategic	Reoccurring
	Monthly Markets Report	Markets	December Regular Board Meeting	Strategic	Reoccurring

ANNUAL BOARD PLANNING CALENDAR

Board Meeting Month	Item	Owner	Due Date Notes	Strategic Item or Compliance Item	Reoccurring or Ad-hoc
December (continued)	Operations Report	Chief Operations Officer	December Regular Board Meeting	Strategic	Reoccurring
	Pole Contact Update	Support Services	December Regular Board Meeting	Strategic	Reoccurring
	Review and Approval of Budget Policy Amendments (Approval)	Chief Financial Officer	December Regular Board Meeting	Strategic	Reoccurring
	Youth Tour Kickoff	Public Affairs	December Regular Board Meeting	Strategic	Reoccurring
	NRECA Winter School	General Counsel	December 11-16, 2020	Informational	Reoccurring
	TEC Directors Conference	General Counsel	January 2021	Informational	Reoccurring



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