

**2022 ELECTION TIMELINE**  
**DIRECTOR ELECTION BALLOTS, DISTRICTS 4 and 5**  
**NOTE: All due dates apply to all election ballots.**

| #  | Item  | EPP or Other Policy | Responsible Party                                    | Due Date  | 2021 - 2022 Deadline** |
|----|---|---------------------|--|---|------------------------|
| 1  | Draft Resolution - Approval of Annual Election Services Provider Contract   | 4.1                 | GC / BOD   | At or before the August Regular Board Meeting   | 7/16/2021              |
| 2  | Final Resolution - Approval of Annual Election Services Provider Contract   | 4.1                 | GC / BOD   | At or before the August Regular Board Meeting   | 8/20/2021              |
| 3  | Draft Resolution - Establish Annual Meeting Date and Location   | 3.1                 | BOD / Public Affairs                                 | At or before the August Regular Board Meeting but no later than December each year  | 9/17/2021              |
| 4  | Final Resolution - Establish Annual Meeting Date and Location   | 3.1                 | BOD / Public Affairs                                 | At or before the August Regular Board Meeting but no later than December each year  | 10/15/2021             |
| 5  | Present Draft Election Timeline   | 3.2                 | GC / GM  | At least 6 months prior to Annual Meeting   | 11/19/2021             |
| 6  | Communications Draft Plan overview presented to the Board of Directors  | 7.3                 | Public Affairs                                       | At or before Regular Board Meeting 5 months before an election  | 11/19/2021             |
| 7  | Approve Election Timeline   | 3.2                 | BOD  | At least 6 months prior to Annual Meeting   | 12/17/2021             |
| 8  | Final Communications Plan to be approved by the Board of Directors  | 7.3                 | BOD  | At or before Regular Board Meeting 5 months before an election  | 12/17/2021             |
| 9  | Conduct Internal Coordination Meeting and Establish PEC Election Team   | 3.3                 | GC / GT / PA / Mapping / IT / Member Relations / SBS | Upon approval of the Election Timeline (meeting set after approval of election timeline)  | 12/20/2021             |
| 10 | Retain Background Verifier  | 6.2.1.7             | GC / GM  | As specified in this timeline   | 1/1/2022               |
| 11 | Post and make available Nomination Application and Ballot Materials   | 6.2.1.1.1           | BRS / GT / PA / Member Relations / Mapping           | At least 5 months prior to Annual Meeting   | 1/17/2022              |
| 12 | Direct the General Counsel to prepare proposed Non-Director Election items  | 6.1                 | GC / BOD   | No later than the Regular Board Meeting 5 months prior to an election   | 1/21/2022              |
| 13 | Directors requested to submit the name(s) of a person or persons (including an alternate) residing in the Director's District eligible and willing to serve on the Qualifications and Elections Committee | 6.2.1.6             | BOD / GM / GT  | As specified in this timeline   | 2/1/2022               |
| 14 | Director submits the name(s) of a person or persons (including an alternate) residing in the Director's District eligible and willing to serve on the Qualifications and Elections Committee              | 6.2.1.6             | BOD / GM / GT  | At least a week before the Regular Board meeting 4 months prior to an election  | 2/7/2022               |
| 15 | Election Services Provider to Present Quality Control steps to the General Counsel  | 7.12                | SBS / GC / GM  | Four (4) months prior to the member meeting, the Election Services provider shall provide PEC a list of quality-control steps to be taken before the Member Meeting, including process for the release and announcement of election results | 2/18/2022              |
| 16 | Board appoints the Qualifications and Elections Committee   | 6.2.1.6             | BOD / QC   | At the Regular Board meeting 4 months before an election  | 2/18/2022              |
| 17 | Nomination Application and Ballot Materials Deadline - Candidate Application to be delivered to the Governance Team at PEC Headquarters in Johnson City   | 6.2.1.4             | Candidate Applicants / Governance Team               | At or before 5 p.m. on the last business day falling 82 days or more before the date of the Member Meeting  | 3/28/2022              |
| 18 | Member Record Date for Petition Signatures  | 5.1                 | Governance Team / Member Relations                   | At or before 5 p.m. on the Record Date for a Member to be eligible to sign a nomination petition is the date of the verification of the signatures by PEC   | 3/28/2022              |

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| 19 | Candidate Orientation and Candidate Photographs  | 7.1, 7.6                     | Candidate Applicants / Governance Team / Public Affairs | The week preceding the April Regular Meeting of the Board  | 4/4/2022                |
| 20 | Qualifications and Elections Committee Meeting Date  | 6.2.1.6                      | QEC / GC / EC / GM                                      | The QEC reviews all candidate material and then makes recommendation to the board of the candidates' slate                   | 4/6/2022 & 4/7/2022     |
| 21 | Candidate Video Recording Make-up Opportunity  | 7.5                          | Candidate Applicants / Governance Team / Public Affairs | Within 7 business days prior to the candidate video recording  | 4/8/2022 thru 4/19/2022 |
| 22 | Election withdrawal deadline for removal from Ballot   | 7.2                          | Candidate Applicants                                    | Before Board approval of Ballot  | 4/14/2022               |
| 23 | Presentation and approval of Candidate slate, Ballot, and any Non-Director Election items              | 6.2.1.9, 6.2.1.10            | Qualifications and Elections Committee / GC             | At least 2 months prior to an election   | 4/14/2022               |
| 24 | Candidates Video Recording   | 7.5                          | Candidate Applicants / Governance Team / Public Affairs | Following the week after the Ballot is approved by the Board   | 04/20/2022              |
| 25 | Written Notice of Annual Member Meeting  | TX Utilities Code 161.068    | GC / GM   | Between 30 and 10 days before the date of the Annual Meeting   | 5/18/2022               |
| 26 | Mailing of Ballots*  | 7.4.1                        | SBS   | Delivered between 25 and 30 days before the Annual Meeting   | 5/18/2022               |
| 27 | Online voting site goes live   | 7.4.2                        | SBS   | 30 days before the Annual Meeting  | 5/18/2022               |
| 28 | Electronic voting devices available to membership at PEC offices                                       |                              | Elections Committee / Governance Team                   | Devices are set up in each district office up for election, by 5:00pm, on the business day prior to online voting going live | 5/18/2022               |
| 29 | Initial voting email notifications   | 7.4.3                        | SBS   | Between 25 and 30 days before the Annual Meeting   | 5/18/2022               |
| 30 | Initial PEC Corporate Fact Sheet emailed to all PEC Members  | 7.3                          | Public Affairs  | As approved in the Communications plan   | 5/18/2022               |
| 31 | Update on voter turnout (totals by each director election district)                                    | 7.11                         | GC / GT   | Once weekly after ballots are initially mailed   | 5/23/2022               |
| 32 | Supplemental mailing of ballots to Members since previous mailing                                      | 7.4.1                        | SBS / IT  | As specified in this timeline  | 5/23/2022               |
| 33 | Second - voting email notifications  | 7.4.3                        | SBS   | As specified in this timeline  | 5/23/2022               |
| 34 | Second - PEC Corporate Fact Sheet emailed to all PEC Members   | 7.3                          | Public Affairs  | As approved in the Communications plan   | 5/23/2022               |
| 35 | Update on voter turnout (totals by each director election district)                                    | 7.11                         | GC / GT   | Once weekly after Ballots are initially mailed   | 5/31/2022               |
| 36 | Supplemental mailing of ballots to Members since previous mailing                                      | 7.4.1                        | SBS / IT  | No later than 16 days before the Member Meeting at which Election Results are Announced                                      | 5/31/2022               |
| 37 | Third - voting email notifications   | 7.4.3                        | SBS   | As specified in this timeline  | 5/31/2022               |
| 38 | Third - PEC Corporate Fact Sheet emailed to all PEC Members  | 7.3                          | Public Affairs  | As approved in the Communications plan   | 5/31/2022               |
| 39 | Update on voter turnout (totals by each director election district)                                    | 7.11                         | GC / GT   | Once weekly after ballots are initially mailed   | 6/6/2022                |
| 40 | Final - Reminder voting emails   | 7.4.3                        | SBS   | As specified in this timeline  | 6/6/2022                |
| 41 | Final - PEC Corporate Fact Sheet emailed to all PEC Members  | 7.3                          | Public Affairs  | As approved in the Communications plan   | 6/6/2022                |
| 42 | Supplemental mailing of ballots to Members since previous mailing                                      | 7.4.1                        | SBS / IT  | As specified in this timeline  | 6/6/2022                |
| 43 | Record Date for Casting Ballot   | 5.2 Bylaws, Art. II, § 9     | IT / GT   | Close of business, at least eight (8) business days before Annual Meeting  | 6/9/2022, 5:00pm        |
| 44 | Deadline for Mailing or Casting Online Ballots; Ballots must be received by Election Services Provider | 8.2, 8.4 Bylaws Art. II, § 8 | SBS   | No later than seven (7) days prior to the Member Meeting at which the Elections Results are announced                        | 6/10/2022, 5:00 p.m.    |

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|--|--|--|------------------------------|--|------------------------|
| 45   | Pre-Announcement and Pre-Results Delivery Quality Control; Post- Tabulation Quality Control        | 7.13, 8.2, 8.4 & 8.7 Bylaws Art. II, § 8 | SBS / GC                     | No later than four (4) days prior to the Member Meeting at which pre-announcement and pre-results delivery quality control and pre / post-tabulation quality control is performed by SBS | 6/13/2022              |
| 46   | Election Services Provider Certifies Election Results and Provides Results to PEC                  | 7.11<br>8.4<br>8.8                       | GC / GT                      | No later than four (4) days prior to the Member Meeting at which Election Results are announced  | 6/13/2022              |
| 47   | Candidates and Board Advised of Election Results immediately before Results Released to Membership | 7.11<br>8.4                              | GC / GT                      | Three (3) days prior to the Member Meeting at which Election Results are announced   | 6/14/2022              |
| 48   | Election Results Released to PEC Membership  | 7.11<br>8.4                              | GC / GT / Public Affairs     | No later than three (3) days prior to the Member Meeting at which Election Results are released  | 6/14/2022              |
| 49   | Announcement of Certified Election Results at Annual Meeting                                       | 8.4<br>8.8                               | SBS, or as designated by BOD | On the date of Member Meeting and as specified in this timeline election results are announced   | 6/17/2022              |
| 50   | Post-Election Director Acknowledgements  | 8.90                                     | BOD                          | On the date of Member Meeting after the Meeting has concluded  | 6/17/2022              |
| 51   | Final Election Results: District-by-District Results   | 9.1                                      | SBS                          | Within five business days of the Annual Meeting, SBS will provide district-by-district results   | 6/24/2022              |
| 52   | Post-Election Analysis   | 9.2                                      | GC / GT                      | Within two months after the Annual Meeting   | 8/19/2022              |
| <b>* Ballots are mailed for intended delivery to Members on the first day of voting period. It is anticipated that U.S. addresses will be mailed 3 days in advance and international addresses 10-15 days in advance of the first day of voting.</b> |  |  |                              |  |                        |
| <b>** Dates listed on this timeline are subject to change with Board of Directors' Meeting dates.</b>  |  |  |                              |  |                        |

| <b>LEGEND:</b>            |     |  |           |
|---------------------------|-----|--|-----------|
| Board of Directors        | BOD | Election/Board Counsel                               | EC        |
| Board Reporting Secretary | BRS | Qualifications & Election Committee                  | QEC       |
| Governance Manager        | GM  | Survey & Ballot Systems (Election Services Provider) | SBS (ESP) |
| Governance Team           | GT  | Information Technology Department                    | IT        |
| General Counsel           | GC  | Bylaws Article                                       | Art.      |
| Public Affairs            | PA  | Election Policy and Procedures                       | EPP       |